

This memorandum is to be completed and signed by the applicant!

Unit Office Symbol

21 May 2022

MEMORANDUM FOR RECORD

Subject: Family member receipt of Basic Allowance for Housing



1. This memorandum for record is in reference to the application for *Position as it appears on announcement, ADOS announcement number*.
2. I certify that no dependent of mine is receiving BAH partial or full.
3. The point of contact for this matter is *Rank first mi. last* at *email address* or *phone number*.

FIRST MIDDLE LAST (All Cap)
RANK, NGMA