



CUI

Massachusetts Army National Guard Title 32 AGR Application Checklist

NAME:

RANK:

CURRENT STATUS:

DOD ID:

EMAIL:

PHONE NUMBER:

ADDRESS:

PII (ie:SS#) must be redacted, Application must be submitted as one single .PDF

Check	Required Documents & Key Instructions
	NGB Form 34-1: Must be the Nov 2013 version, completed with signature and date.
	Pre-employment Reference Check form. Previous employer contact information must be provided.
	Soldier Talent Profile (STP): Current STP from IPPS-A (must show ASVAB scores)
	Individual Medical Readiness (IMR) Report: Provide the IMR report from MEDPROS with gender redacted. • Must include your last Physical Health Assessment (PHA) within 12 months of application. • Ensure the report is the official printed version, not a screen capture. (Steps: MEDPROS > Forms > IMR Record > Download).
	Service Records: Submit copies of all DD 214s (Member-4), NGB 22s or DD 214-1 showing all prior service.
	DA Form 5016: Include the current DA Form 5016 (Retirement Accounting Statement) from IPPS-A.
	ATIS AFT and WtHR Screenshot: Must provide a passing score dated within six months of application IAW 135-18 Table 2.1, B5. Include profile if applicable.
	Commander/AO (Memorandum of Good Standing): template from Appendix E from HRIB 25-16. • Must be signed by AO or Commander • Must be dated within 30 days of application.
	Performance Evaluations: Provide complete copies of your last five evaluations. Evaluations in draft format will not be accepted. Provide memorandum for record for any missing rating periods.
	NGMA Form 1-20 May 2025 final version. Dates provided must follow the format (dd/mm/yyyy) include a copy of license front and back. Must be a color copy.
	Security Clearance Verification Memorandum: Provide a memorandum from the security manager or (S2) stating the status of your security clearance.
	Enlisted Applicants: Must meet the minimum eligibility requirements to apply for an officer position in accordance with (IAW) AR 135-18. Must have completed Officer Candidate School (OCS) and hold a certificate of eligibility for commissioning.
	Missing Documentation Explanation: Include a memorandum explaining any missing documentation, if applicable.
	RRB Position Requirements: Applicants applying for RRB positions must complete HRR Form 600 and DD 369 (blocks 1-9, and 11).
	Letters of Recommendation (permissible but not required)

Soldiers signature

Unit Representative

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