

CRIMINAL AND DRIVERS HISTORY CONSENT FORM

Please Read Privacy Act Statement Below Before Completing This Form

PRIVACY ACT STATEMENT

AUTHORITY:

10 U.S.C., 3013; 44 U.S.C. 3101, AR 190-13, Chapter 8, Army Access Control

PRINCIPLE PURPOSE: To obtain criminal record information about unaffiliated individuals who seek access to MA Army National Guard properties for employment, to perform services, recreation, or other purposes; to obtain criminal record information ISO the Personnel Reliability Screening & Evaluation (PRSE) process; to conduct pre-employment criminal record screening; other purposes. By completing and signing this form, individual authorizes MA National Guard (MANG) Provost Marshal personnel to receive National Crime Information Center (NCIC) Interstate Identification Index (III) criminal and driver history. **ROUTINE USE:** Department of Defense (DoD) Blanket Law Enforcement Routine Use. Creates record that individual gave consent for MANG Officials to obtain criminal and driver history. Social Security Number (SSN), driver's license number and other documents as requested are used for identification to retrieve information. **DISCLOSURE:** Disclosure is voluntary. Individuals, who do not disclose requested information, to include SSN, may be denied access to MANG properties / employment. Note: Individuals found on or entering MANG properties without proper authority are subject to removal, prosecution or other appropriate action.

By completing blocks 1 through 12, the individual named in block 1 and signed in block 11 authorizes MANG Provost Marshal Officials to receive a report of the individual's criminal and driver's history record. If requested, the individual agrees to provide a copy of social security card, a copy of driver's license, and copies of other identification documents as may be required.

Individual in block 1 must put a Check Mark or X in the box below that designates the purpose for completing this form.

Contractor Access to MANG Properties

PRSE Application

General Employment with MANG or MA Military Division

MANG Extended Access Pass / Joint Base Cape Cod Access Card

Type or print neatly in ink, all required information

1. Full Name: (Last, First, Middle)		2. Cell Phone No:		3. Home or Alternate Phone No:	
4. Current Address:		5. Sex (M/F):	6. Race:	7. SSN: (If no SSN, provide copy of immigration document with this form)	
8. Date of Birth: (dd/mmm/yyyy)	9. Drivers License No:	10. State of Issue:	Upon signing this form in block 11, I declare that the information provided is complete, true, and correct. I understand that a false statement may subject me to prosecution. (18 USC 1001)		
11. Signature of Individual in Block 1:					

Blocks 13 - 22 must be completed by a MANG/MILDIV employee or member for 'Contractor Access...' or 'MANG ... Access Pass' associated requests; Camp Edwards tenant organization principals and deputies may also complete blocks 13 - 22 as a MILDIV affiliate for Contractor Access to Camp Edwards; blocks 13 - 22 are not required for PRSE or employment processing.

The MANG/MILDIV employee/member verifies the individual named in block 1 works/volunteers for: <i>(List Company or Activity in block 13)</i>			13. Company or Activity:		
This individual does not currently have a DoD ID card that allows access to MANG Properties and requests access in order to support: <i>(List Contract or Event in block 14)</i>			14. Position or Job Title:		
Individual has been employed or a volunteer ISO MANG since/starting: <i>(List date in block 15)</i>		15. Date:	Individual is expected to be employed or volunteer ISO MANG thru: <i>(List date in block 16)</i>		16. Date:
Employee/member in block 20 verifies that the individual in block 1 has a bona-fide need for access.					
The employee / member will be responsible for the individual listed in block 1 and will report to the respective command when the person no longer requires access for: <i>(List activity in block 17, i.e., DPW, COE, etc.)</i>				17. Activity:	
<i>(List Email of MANG employee / member in block 18 and phone number in block 19)</i>		18. Email:		19. Phone No.	
20. Printed Name of MANG Employee / Member:		21. Signature of MANG Employee / Member:		22. Date:	

**INSTRUCTIONS AND GENERAL GUIDANCE FOR COMPLETING THE
CRIMINAL AND DRIVERS HISTORY CONSENT FORM
MANG Form PMO-1, 20 May 2025**

1. Please read the complete Privacy Act Statement before completing the form.
2. When completing the form either type or print neatly in ink all required information. All signature blocks must be signed. If the required information is not complete and correct, the individual's request may be delayed or denied.
3. By completing blocks 1 through 12, the individual in block 1 authorizes MANG PMO Officials to receive a report of the individual's criminal and driver's history record. If requested, the individual in block 1 also agrees to provide a copy of their social security card, a copy of their driver's license and copies of other identification documents as may be required. All those who do not have a US Social Security Number must provide a copy of their immigration document, i.e. passport, with visa and/or stamp if applicable.
4. Individual in block 1 must put a check mark or X in the box that designates the purpose for completing the form.
5. To reduce any confusion on how to list Date of Birth in block 8, list the month using the three letter abbreviation for the month of your birth date. Example: If the individual listed in block 1 has a Date of Birth of 8 June, 1972, list the Date of Birth as 08/Jun/1972. The individual in block 1 will not complete any blocks from 13 through 22.
6. Blocks 13 through 22 are to be completed by a MANG/MILDIV affiliated SM or employee when requesting a MANG Extended Access Pass / Joint Base Cape Cod Access Card for the individual listed in block 1. If there is any question as to who meets the criteria of a MANG/MILDIV affiliated SM or employee, contact the MANG PMO/FPO at 339-202-3706.
7. Information required in blocks 13 through 22 should be self explanatory. For block 17, the MANG/MILDIV affiliated SM or employee will list their activity or the government abbreviation or acronym for their directorate or activity, aka office symbol. Examples of government activities are: Directorate of Public Works (DPW), Morale, Welfare, and Recreation (MWR), COMMISARY, Army & Air Force Exchange Service (AAFES), etc. If clarification is needed for any required information in any of the blocks from 13 through 22, contact MANG PMO/FPO at 339-202-3706.