

MASSACHUSETTS NATIONAL GUARD
FULL-TIME MILITARY TOUR (AGR)
VACANCY ANNOUNCEMENT

HUMAN RESOURCES OFFICE
2 RANDOLPH ROAD
HANSCOM AFB, MA 01731-3001

AGR Branch will accept applications until **20 September 2024**.

On behalf of The Adjutant General and under the provisions of 10 USC 681, Title 32 Section 502, HRO is accepting applications for the following Active Guard Reserve (AGR) position from qualified Massachusetts Army National Guard (MAARNG) Service Members. Current MAARNG AGR Service Members are encouraged to apply.

The hiring of this position is contingent upon the availability of AGR resources and funding in the NGB FY24 authorizations voucher.

Position: Training NCO	Unit / Location: A Btry, 101 st Field Artillery, Fall River, MA
Min Grade: E5 Max Grade: E6	MOS: 13B
Unit POC: MAJ Charles Rouse, 617-840-2480, charles.p.rouse.mil@army.mil	AGR Branch POC: Staffing NCO, 339-202-3112 ng.ma.maarng.mbx.agr-jobs@army.mil
Salary: Full time military pay & allowances	http://www.massnationalguard.org/available-positions.html

1. QUALIFICATIONS:

a. Selected applicant will be militarily assigned to the unit and placed in the required duty position; applicant must have a valid Army MOS in order to qualify to apply for an AGR position. Selected applicant must become MOSQ within 12 months or be released from the AGR program.

b. Accessions into the AGR Program require the following Medical Fitness Standards:

(1) Applicant must have a favorable Periodic Health Assessment (PHA) in accordance with (IAW) AR 40-501, Chapter 3, conducted within 12 months prior to initial entry into the AGR Program. PHA's (IAW AR 40-501, Chapter 10) for entry in the AGR Program may be conducted at an active military treatment facility, an ARNG medical unit, US Army Reserve medical unit, or a civilian medical facility.

(2) Applicants with a temporary physical profile may not apply until medically cleared.

(3) Applicant must have a Human Immune Deficiency Virus (HIV) test within the last 24 months prior to initial entry into the AGR program IAW AR 600-110.

(4) Applicant must meet the body composition standards prescribed in AR 600-9.

(5) Applicants who have a Physical Profile Serial (PULHES) that contains a "3" or a "4" must meet the requirements of AR 635-40 prior to entry in the AGR Program.

(6) Applicants having a favorable appointment physical examination (IAW AR 40-501, Chapter 2) or flight physical examination (IAW AR 40-501, Chapter 4) conducted within 12 months prior to initial entry into the AGR Program are not required to complete an additional PHA for entry in the AGR Program.

(7) Pregnant female applicants are eligible to apply for AGR tours effective 03 February 2006 per NGB-ARH-S Policy Memo #06-014.

c. AGR personnel may not be eligible for or be receiving an immediate Federal Retirement Annuity (military or civilian).

d. Individuals entering into their initial AGR Tour must be able to serve at least (3) years in an active military status IAW AR 135-18, chapter 2, prior to completing 18 years of Active Federal Service (AFS).

e. Military technicians may not convert in-place to AGR status.

f. Any falsification of the eligibility requirements will result in immediate release from the AGR program.

g. Before applying for any AGR position, please talk to your state's Incentive Manager in regard to Incentives Termination/Recoupment Rules.

h. Applicants cannot apply if currently under a Suspension of Favorable Personnel Actions (FLAGGED).

i. NACLCTier 3 Investigation (Soldiers with a current revoked, denied, no determination made, or suspended security clearance, who failed to attain or maintain favorable NACLCTier 3 investigation or higher, are not eligible to apply for AGR positions).

j. In accordance with DoD Government Travel Charge Card Regulations dated March 2022, all DoD personnel are required to have an individual government travel card.

k. IAW NGR 600-5, completion of mandatory training at Professional Education Center (PEC) is a condition of employment

l. Applicants will be required to have a passing record ACFT within six months of packet submission.

2. APPLICATION PROCEDURES: Allow ample time to complete and compile your packet.

Forms are available at the MANG Careers page: <http://www.massnationalguard.org/available-positions.html>. All applicants will submit the following documents:

a. This announcement (with Applicant Contact Information filled in below).

b. NGB Form 34-1, dated 20131111 (Application for Active Guard/Reserve AGR position). Attach additional sheets of information, if necessary.

c. Individual Training Record (ITR) from DTMS reflecting a passing record ACFT and height/weight history with gender data redacted. Must be current within the last 6 months from the date bulletin closes.

d. Memorandum from Commander, AO, or Director that states:

(1) applicant meets the height / weight standards.

(2) is not flagged and is within good standing.

(3) is not on DMD/ODD or scheduled to deploy within the next six months.

(4) deployable to all austere environments.

e. All previous DD Form 214s and NGB Form 22s.

f. Last five evaluation reports (if applicable).

g. Soldier Record Brief (SRB) – Selection Board Version dated within the last 12 months. Enlisted only must show ASVAB scores.

h. Medical Protection System Individual Medical Readiness (IMR) dated within last 12 months with gender data redacted.

i. NGB 23B (RPAM Statement).

j. Completed Pre-employment Reference Check Form.

k. Current MA AGR Soldiers will submit full-time Commander or AO memo stating concur/non-concur with request for reassignment.

l. Completed 2023 CORI request form with front/back color copy of driver’s license.

m. Letters of Recommendation are permissible, but not required.

APPLICANT CONTACT INFORMATION

NAME: _____ PMOS: _____ SMOS: _____

HOR: _____

PRIMARY PHONE: _____ MILITARY EMAIL: _____

NOTE: Any missing documentation requires a letter of explanation in the application packet. Incomplete applications will not be considered.

Submit packets as one PDF file (Portfolio format not accepted) to: ng.ma.maarnq.mbx.agr-jobs@army.mil. Use Subject Line as follows: Announcement Number, Title of Position, and Applicant’s Name.

It is the Applicants responsibility to submit their completed application to AGR Branch.

3. ADDITIONAL REQUIREMENTS: (if any)

a. MOS reclassification qualifications for 13B:

(1) A physical demands rating of Heavy (Black).

(2) A physical profile of 112221 (Effective 202203).

(3) Color discrimination of red/green.

(4) Qualifying scores.

(a) A minimum score of 83 in aptitude area FA.

(b) A minimum OPAT score of Standing Long Jump (LJ) – 0160 cm, Seated Power Throw (PT) – 0450 cm, Strength Deadlift (SD) – 0160 lbs., and Interval Aerobic Run (IR) – 0043 shuttles in Physical Demand Category in “Heavy” (Black).

(5) Security eligibility of SECRET is required for the initial award and to maintain the MOS (Effective 202310).

(6) U.S. citizen (Effective 202310).

(7) Formal training under the auspices of USAFAS or accredited ARNG RTI transition course is mandatory to qualify for the award of the MOS.

(a) The highest grade for personnel seeking reclassification into MOS 13B without a waiver is a non-promotable E5 (SGT). Personnel reclassifying into MOS 13B must successfully complete institutional training at a MOS 13B OASS compliant, accredited ARNG RTI transition course (preferred), or MOS 13B AIT at USAFAS. Personnel in grades E5 SGT (P) and E6 SSG must submit a waiver to ATTN: Commandant, USAFAS, Fort Sill, OK, 73503 for determination of eligibility to reclassify into MOS 13B. Personnel at the rank of Sergeant First Class (E7) are not authorized for reclassification into MOS 13B.

4. DUTIES AND RESPONSIBILITIES:

a. Serves as the assistant principal advisor to the commander on the full-time readiness, training, and personnel updates and maintains the unit movement plans including the preparation and submission of required reports, clearances, and rosters. Obtains data for the unit status report and assists the Readiness NCO and commander in assessing readiness and preparing unit status reports.

b. Advises the Commander on training, logistics, and personnel readiness requirements. Position requires knowledge of My Unit Pay (MUP), DAMPS, the Digital Training Management System (DTMS), Army Training Requirements, and Resources System (ATRRS), Defense Travel System (DTS), and Range Facility Management Scheduling System (RFMSS) and the Integrated Personnel and Pay System (IPPS-A).

c. Obtains all required data for the Unit Status Report (USR) and assists the Commander and First Sergeant in preparing readiness reports as prescribed by AR 220-1. Works directly with the Readiness NCO, Company Commander and First Sergeant in planning, resourcing, executing and documenting training events at the company level.

d. Responsible for submitting and tracking numerous training support requests for Inactive Duty Training (IDT) and Annual Training (AT) missions. Submits and tracks numerous military school training requests for initial and continuous training. Supervises the duties performed by other full-time personnel. Drafts training schedules and risk assessments for approval in compliance with command guidance, policies, and directives/publications of higher headquarters.

e. Maintains direct communication with the unit RNCO, and next higher command training and readiness sections. Maintains files associated with readiness, training, and administrative duties. Supervises the development and monitoring of MOS qualification and sustainment training programs. Advises unit personnel on military education requirements and prepares applications through the Army Training Requirements and Resources System (ATRRS). Assists the Commander in formulating projections and forecasts through ATRRS Funding Allocation Model (AFAM).

f. Assist the RNCO in processing of all unit pay (IDT, AT and SAD), personnel, and administrative activities. Follows established procedures and SOPs for resolution of all personnel and training matters. Establishes and maintains personal proficiency in all administrative, financial, training, personnel, and supply procedures.

g. Indexes, verifies, and performs quality control functions in the Interactive Personnel Electronic Records Management System (iPERMS). Assists in the submission of orders requests and other Integrated Personnel and Pay System-Army (IPPS-A) related areas.

h. Prepares and updates DD Form 93's and SGLV's. Processes NCOERs, OERs, and awards while resolving errors. Reviews and processes automated advancements.

i. Prepares, inspects, and submits extensions and supporting documents. Assists in processing of separation packets. Prepares, reviews, and submits documents related to the suspension of favorable actions. Advises the Commander and First Sergeant on current regulations, policies, and procedures pertaining to personnel functions. Prepares letters, memorandums, and any other required documentation. Facilitates suspense dates required by the Brigade.

j. Performs other duties as assigned.

Please check the links below for updates on job announcements:

<http://www.massnationalguard.org/available-positions.html>

<https://armyeitaas.sharepoint-mil.us/:f:/r/teams/AGRFTNGD-OSCareerOpportunities/Shared%20Documents/General?csf=1&web=1&e=EFMMUK>