



**DEPARTMENT OF THE AIR FORCE
MASSACHUSETTS NATIONAL GUARD**

Human Resources Office
2 Randolph Road
Hanscom AFB, Massachusetts 01731-3001



ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT #102-25-29

OPEN DATE: 16 APR 2025

EXPIRATION DATE: 16 MAY 2025

Open To: The following AGR tour is available nationwide to those holding the 1N4XX or 1N0XX AFSC

Number of Positions:	1
Position Title:	Flight Chief
Unit/Duty Location:	267 IS, Otis ANGB, MA
Minimum/Maximum Grade Authorized:	MSgt/SMSgt
Duty AFSC:	1N292
Required ASVAB:	A-67
Security Clearance:	TS//SCI
PULHES:	3-3-3-2-2-1

POC: CMSgt Joseph Pitta, 508-968 7602, joseph.pitta@us.af.mil

HRO Remote: Catherine Gormley, 508-968-4596, email 102.IW.HRO.Org@us.af.mil

POSITION IS CONTINGENT UPON THE AVAILABILITY OF FUNDS AND RESOURCES

*** CONTROL GRADE CURRENTLY NOT FUNDED***

SPECIALTY SUMMARY:

Supervises and directs Cryptologic and Computer Network Operations (CNO) Intelligence activities.

DUTIES AND RESPONSIBILITIES:

1. Plans and organizes cryptologic and CNO activities. Designs and develops organizational charts to show lines of authority and placement of responsibilities for performance of functions. Develops production controls and standards. Improves procedures and work methods to ensure maximum efficiency of personnel use and operations. Estimates requirements for space, equipment, supplies, and facilities.
2. Develops, manages, reviews, and evaluates intelligence production processes. Ensures cryptologic and CNO exploitation activities are conducted in support of warfighter requirements. Additionally, satisfies national, strategic, operational, and tactical tasked objectives. Supports intelligence agencies including the National Security Agency, Defense Intelligence Agency, and National Reconnaissance Office.
3. Controls workflow, assigns projects to subordinates, and establishes work priorities. Ensures compliance with directives and policies. Supervises records and files maintenance. Realigns priorities to meet changing

mission requirements. Plans and conducts briefings, conferences, and instruction relating to cryptologic and CNO Intelligence activities.

4. Inspects and evaluates cryptologic and CNO activities. Inspects operations to eliminate duplication of effort, ensure full coordination of related activities, and obtain maximum use of all available information. Interprets inspection findings and recommends corrective action. Recommends new processing methods and procedures.

SPECIAL REQUIREMENTS:

Knowledge: Knowledge is mandatory of: Signals Intelligence (SIGINT) activities; service cryptologic elements; national agencies and joint service relationships; data processing; reporting; collection and analysis systems; and missions and functions of cryptologic and CNO activities.

Experience. Qualification in and possession of AFSC 1N47XX is mandatory. Also, experience managing Cryptologic Intelligence and/or CNO personnel, activities, and programs is mandatory.

For award and retention of AFSC 1N47XX, the following are mandatory:

Must Maintain local network access IAW AFI 17-130, *Cybersecurity Program Management* and AFMAN 17-1301, *Computer Security*.

When required for a current or pending assignment, must successfully complete and pass a Counter-Intelligence (CI) polygraph test and meet all customer access eligibility requirements. Airmen unable to access mission, systems and/or facilities after 12 months of investigation/security screening will be considered for retraining or separation.

Specialty requires routine access to Tier 5 (T5) information, systems or similar classified environment.

For award and retention of AFSC 1N292:

Completion and favorable adjudication of a current T5 Investigation IAW DoDM 5200.02, AFMAN 16-1405, *Air Force Personnel Security Program*, is mandatory.

MINIMUM QUALIFICATION REQUIREMENTS:

1. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Assessment score are ineligible for entry into the AGR program.
2. Air National Guard members must meet the physical qualifications outlined in AFI 48-123 prior to entry on AGR duty.
3. An applicant on a medical profile may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour.
4. Applicants who do not hold the duty AFSC for the advertised position must meet minimum ASVAB requirements.
5. Must meet any Special Requirements as specified in the Position Description.
6. Failure to obtain and maintain a TOP SECRET security clearance will result in removal from the program.

7. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
8. IAW ANGI 36-101, paragraph 5.3., to accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade for the AGR position. Overgrade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position. Officers may not enter into the AGR program in an overgrade status.
9. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
10. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI 36-101.
11. IAW ANGI 36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement when in the best interest of the unit, State, or Air National Guard.
12. IAW ANGI 36-101, paragraph 4.1.6.3., Applicants for E-8 positions must have completed the Senior Noncommissioned Officer Academy to apply for the AGR position.
13. Entry/retention requirements for AFS are outlined in the AFECD/AFOCD.

LENGTH OF TOUR:

Initial AGR tour orders are probationary. The probationary period will be a minimum three years. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

APPLICATION REQUIREMENTS:

- 1. NGB Form 34-1, signed <https://massnationalguard.org/assets/ngb-form-34-1.pdf>
- 2. Current Report of Individual Personnel (RIP): Obtain from Virtual Military Personnel Flight (vMPF)
 - Click "Record review/Update"
 - Scroll to bottom on left hand panel click "view/print all pages"
 - A printer friendly window should pop up to print, if not, right click on page and scroll down to print
- 4. AF Form 422: Must be obtained and verified by Medical Group within 6 months of submission
 - *For enlisted members **NOT** part of the MA ANG the AF 422 **MUST** be within 2 years
 - *For officers **NOT** part of the MA ANG **OR** commissioning opportunity the AF 422 **MUST** be within 1 year and include the following:
 - Purpose of physical: Commissioning / Officer Transfer / Officer Reappointment
 - Date of physical exam / PHA / RCPHA
 - Physical is cleared for Commission / Officer Transfer / Reappointment Statement

- 5. MYFSS Fitness Report: Current, passing within 12 months
- 7. Pre-Employment Reference Check Form <https://www.massnationalguard.org/assets/pre-employment-reference-check2.pdf> (not required for current permanent MA ANG AGRs)
- 8. CORI, signed (not required for current permanent MA ANG AGRs)
<https://www.massnationalguard.org/assets/cori-request-baker--2016.pdf>
- 9. Copy of driver's license, front and back (not required for current permanent MA ANG AGRs)
- 10. Last 3 EPR/OPR ***A MFR must be submitted for any missing EPR/OPR**
- 11. Retraining Acknowledgment Document (required for applicants who do not hold the AFSC)

Use the Wingman concept to proofread application

- All required documents must be submitted electronically as **ONE** .pdf file to catherine.gormley@us.af.mil or 102.IW.HRO.Org@us.af.mil NLT 2359 on the advertisement expiration date
- Include **ONLY** the documents listed above