

# NATIONAL GUARD BUREAU 111 SOUTH GEORGE MASON DRIVE ARLINGTON, VA 22204-1373

S: 17 April 2015

ARNG-HCM

11 March 2015

## MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Army National Guard (ARNG) Title 10 Active Guard Reserve (AGR) One Time Occasional Tour (OTOT) Announcement for the Current Operations / National Airborne Operations Reconstitution Team (NRT) Officer, National Airborne Operations Center (NAOC) Offutt Air Force Base, Nebraska

### 1. References:

- a. AR 135-18, The Active Guard Reserve (AGR) Program, 1 November 2004.
- b. Memorandum, National Guard Bureau, ARNG-HRH, 12 December 2013, subject: Title 10 Army National Guard Active Guard Reserve Life Cycle Management Strategy and Plan (ARNG-HRH Policy Memorandum #13-041).
- 2. The ARNG is seeking applications from highly qualified commissioned officers to serve as Current Operations / NRT Officer, National Airborne Operations (NAOC) Offutt Air Force Base, Nebraska.
- 3. Eligibility. Current T10/32 Active Guard Reserve (AGR) or Traditional Majors/O4.
- 4. The selected officer will be processed the following way depending on their current duty status.
- a. T10 AGR officer will remain in the T10 AGR program and will receive Permanent Change in Station (PCS) orders.
- b. T32 AGR officer- will be accessed into the T10 AGR program for duration of three years on an One Time Occasional Tour (OTOT). Upon completion of the tour, the officer will be separated from the T10 AGR program and returned to the T32 AGR program.
- c. T32 Traditional officer- will be accessed into the T10 AGR program for duration of three years on an One Time Occasional Tour (OTOT). Upon completion of the tour, the officer will be separated from the T10 AGR program.
- 5. Brief Duty Description. The selected officer will perform the primary duty as a Current Operations (COPS) officer for the National Airborne Operations Center (NAOC), a node of the National Military Command System (NMCS). The officer will also serve as NAOC

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Reconstitution Team (NRT) Officer-in-Charge (OIC) during NRT deployments for support operations and exercises. The officer will additionally be responsible to facilitate liaison between the National Guard and be a key staff member for Continuity of Operations planning and execution for NAOC. Additionally, the officer will be subject matter expert on use of National Guard Forces in the execution of continuity. Homeland Defense missions, worldwide operational situations including locations and status of U.S. forces, installations and resources will also be monitored. The officer will conduct contingency planning and reconstitution of national assets with appropriate federal agencies. The officer will be required to become qualified as a National Military Command Center Watch Officer, alert team crew member and participate in alert team missions as required to maintain qualifications and missions familiarly. This position requires the officer to routinely respond to alerts on very short notice and may be TDY for extended periods.

## 6. Pre-requisites:

- a. Applicants must meet AGR eligibility requirements IAW AR 135-18 and the T-10 AGR Life Cycle Management Policy.
  - b. Grade: Major/O4.
  - c. Branch Requirement: Immaterial (O1A).
  - d. Civilian Education: Bachelor's Degree required; Masters degree preferred.
  - e. Military Education: Captain's Career Course (CCC) required.
- f. Assignment History: 18 months of successful Company/Troop level command preferred.
- g. Security Clearance: Must have a current top secret security clearance at the time of application.
- h. Selected officer must meet flight crew member status requirements as outlined in Chapter 4 of AR 40-501, (Class III Crew Member Flight Physical) and meet eligibility requirements for the Personnel Reliability Program (PRP) status as outline in DoD 5210.42-R.

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# 7. Application.

- a. Application procedures and required forms are available on the ARNG GKO website: <a href="https://gkoportal.ng.mil/jobs/SitePages/Home.aspx">https://gkoportal.ng.mil/jobs/SitePages/Home.aspx</a>. Application packets should be sent to the National Guard Bureau Readiness Center, ARNG-HCM-O, 111 South George Mason Drive, Arlington, VA 22204-1373 or emailed to the POC listed below. All packets must be in accordance with the application process and be received no later than 17 April 2015.
- b. Applications must contain a completed PRP/Security Pre-Screening Questionnaire and the Personnel Reliability Program (PRP) Questionnaire and Processing Guide. These documents are enclosed. Applications will NOT be accepted without the Pre-Screening and PRP Questionnaires being complete.
- c. Applicants MUST review the medical fitness standards for flying duty with regard to the Class III Crew Member Flight Physical contained in Chapter 4 of AR 40-501. Failure to review these qualifications may result in the applicant not being eligible for the position. Applicants who will not be able to qualify for a Class III Crew Member Flight Physical, are encouraged not to apply.
- d. Applications received with postage funded by the US Government for "personal" mail will be destroyed. Applications received with (TAG, MILPO, etc.) endorsements are authorized US Government funded postage. Use of US Government funded overnight or express mail is not authorized.
- e. Applicants currently serving in T10 AGR status should submit a DA 4187 routed through their chain of command to the G-3/G-5 Assignments Officers in paragraph 8 below NLT COB 17 April 2015.
- f. This announcement will close at 1700 EST on 17 April 2015. Packets received after this time or packets that are not complete IAW the T10 AGR officer application checklist will be returned without action.
- 8. Point of contact for position information is Human Capital Management Division (ARNG-HCM-O), G-3/G-5 Assignments Officers, MAJ Christopher Hyde, 703-601-7509, <a href="mailto:christopher.j.hyde.mil@mail.mil">christopher.j.hyde.mil@mail.mil</a>. or MAJ Larry Doane, 703-601-7505, <a href="mailto:lawrence.m.doane.mil@mail.mil">lawrence.m.doane.mil@mail.mil</a>.

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9. Point of contact for packet submission is Management Assistant, Ms. Anne Cooper, 703-607-7775, or email thelma.a.cooper2.civ@mail.mil.

2 Encls

1. PRP/Security Questionnaire

2. PRP Processing Guide

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COL, AG

Chief, Human Capital Management Division