



**DEPARTMENT OF THE AIR FORCE
MASSACHUSETTS NATIONAL GUARD**

Human Resources Office
2 Randolph Road
Hanscom AFB, Massachusetts 01731-3001



ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT #104-26-002

OPEN DATE: 2 OCTOBER 2025

EXPIRATION DATE: 2 NOVEMBER 2025

Open To: Fully Qualified 4N031, 4N051, or 4N071

Number of Positions: 1
Position Title: HEALTH TECHNICIAN
Unit/Duty Location: 104TH FIGHTER WING, BARNES ANGB WESTFIELD, MA 01085
Min/Max Rank Authorized: SSGT-MSGT
Duty AFSC: 4N071
Retraining Opportunity: NO
ASVAB Req: G-55
PULHES: G:2,2,2,2,2,1
Security Clearance: SECRET
Position POC: CMSgt Timothy Mutti, 413-568-9151 ext. 698-1137, timothy.mutti@us.af.mil
Technician Advertisement: N/A

Application Submission for 104th Members: How to Submit an AGR Package

NON-104th Members: 104fss.agrjobapps.org@us.af.mil

HRO Remote: 413-568-9151 ext. 698-1290 / 698-1252

POSITION IS CONTINGENT UPON THE AVAILABILITY OF FUNDS AND RESOURCES

Specialty Summary. Plans, provides, and evaluates routine patient care and treatment of beneficiaries to include flying and special operational duty personnel. Organizes, coordinates, executes, and evaluates nursing activities in the medical environment as a Licensed Practical Nurse (LPN)/Licensed Vocational Nurse (LVN). Performs and directs support activities for patient care situations, including contingency operations and disasters. Performs duty as Flight and Operational Medical Technician (FOMT), Independent Duty Medical Technician (IDMT), Aeromedical Evacuation Technician (AET), Allergy and/or Immunization Technician (AIT), Special Operations Command (SOC) Medic, Critical Care Technician (CCT), National Registry Paramedic (NRP), Neurodiagnostic Technologist (NDT), Dialysis Medical Technician (DMT), or Certified Hyperbaric Technologist (CHT). Related DoD Occupational Subgroup: 130000.

Duties and Responsibilities: 2.1. Provides, supervises, and manages patient care of beneficiaries to include flying and special operational duty personnel. Performs nursing tasks. Acts as Patient Centered Medical Home member or team leader. Front-line preventionist who identifies potential health risks and provides preventative counseling. Performs paraprofessional portions of preventative health assessments and physical examinations. Monitors and records physiological measurements. Orients patients to the hospital environment. Admits, discharges, and transfers patients as directed. Observes, reports, and records observations in patient progress notes and team conferences. Performs portions of medical treatment, diagnostic, and therapeutic procedures. Cares for, observes, and reports on pre/post-operative, seriously or critically ill, and injured patients. Records treatments and procedures rendered and observes effects. Performs postmortem care. Identifies patient problems and assists in developing and evaluating patient care plan(s). Assembles, operates, and maintains therapeutic equipment. Provides field medical care in contingency operations and disasters. Performs basic life support, tactical combat casualty care (TCCC) and triage in emergency situations. Serves as member of primary emergency

medical response to installation 911 Emergency Medical Services (EMS) response, in-flight emergencies, medical/trauma emergencies, and potential mass casualty scenarios for on- and off-base incidents. Operates emergency medical and other vehicles. Loads and unloads litter patients. Participates in contingency or disaster field training, exercises, and deployments. Augments search and rescue flying squadrons. Obtains and maintains linen and supplies/areas. Disposes of medical waste. Maintains inpatient and outpatient medical records. Screens medical records for deploy ability and other medical administrative requirements. Prepares and submits administrative reports. Manages supplies and equipment, submits, and executes budgets. Coordinates medical service activities with execution and clinical management teams. Utilizes the nursing process for promoting and maintaining patient health. Provides disease and disability education, care, and evaluation of nursing care. Participates in and leads the planning, implementation, and evaluation of nursing care. Performs assessment and analysis of patient health status, identifies health goals, recognizes subtle changes in conditions, interprets these changes, and immediately determines appropriate course of action. Participates in critical appraisal of preappraised evidence (such as clinical practice guidelines, evidence-based policies and procedures, and evidence syntheses).

2.2. Supervises personnel, conducts training, and creates duty schedules. Schedules and/or conducts in-service training on procedures, techniques, and equipment. Schedules and/or conducts periodic disaster training and evacuation procedures. Provides training to medical and non-medical personnel; training may include areas such as emergency medical technician (EMT), TCCC and required basic life support training.

2.3. Performs Flight and Operational Medicine duties. Assists flight surgeon with aircraft mishap and physiological incident response, investigation, and reporting. Supports flight surgeon to develop flying safety and deployment briefings. Assists healthcare provider teams with interpretation and application of medical standards to determine medical qualifications for occupational duty, worldwide duty, special operation duty, mobility status, flying status, special duty, security clearance, professional military education (PME), retraining, commissioning, and transition to Air Force Reserves or Air National Guard. Provides administrative management of duty limiting conditions reports. Assists with oversight of waiver management utilizing the Aircrew Information Management Waiver Tracking System (AIMWTS). Maintains grounding management on all aircrew assigned utilizing the Aeromedical Services Information Management Systems (ASIMS). Performs the paraprofessional portion of initial flying class/special operational duty (SOD) physicals. Conducts clinical entries for data into the Physical Examination Processing Program (PEPP) and manages physical until completion. Provides first point of contact for non-empaneled patients requiring physical examinations (i.e., Department of Defense Medical Examination Review Board (DoDMERB), Reserve Officer Training Corps (ROTC), and others that are an extension of the occupational exam). Performs preventive health assessment (PHA) physicals for flying status and non-flying status personnel and updates results of required tests and examinations into ASIMS.

2.4. Performs IDMT duties at home station and deployed locations, remote sites, and alternate care locations. Renders medical, dental, and emergency treatment; recommends and coordinates evacuations for definitive medical treatment. Performs pharmacy, laboratory, bioenvironmental, immunizations, public health, medical logistics and medical administration duties. Establishes preceptorship and provides forward area health care IAW applicable guidelines in an austere or bare-base environment. DAFECD, 30 Apr 24 262

2.5. Special Operations Command (SOC) Medics perform special operations medical support providing initial combat point of injury care, on-going field trauma care, and Casualty Evacuation (CASEVAC) to definitive care.

2.5.1. SOC medics are ideally suited to Special Operations Forces (SOF) and Combat Search and Rescue (CSAR) mission support for establishing bare-base encampments.

2.6. Performs Aeromedical Evacuation (AE) ground and/or flight duties as a non-career enlisted aviator. Performs pre-flight/inflight patient care and documentation. Provides emergency care for patients in event of medical and/or aircraft emergencies. Functions as an aeromedical evacuation crewmember (AECM). Prepares patients, equipment, and aircraft for flight. Enplanes and deplanes patients. Loads and unloads baggage. Operates specialized aircraft flight equipment, medical devices and aircraft systems related to patient care. Assist with mission planning, launch, and recovery. Performs continuous ground/flight training.

2.7. Performs Allergy and Immunization (AI) duties.

2.7.1. Allergy: Manages immunotherapy care and performs diagnostic tests as ordered by physician. Prepares allergenic extracts and/or specific allergy treatment extracts. Performs allergy skin and anergy testing.

2.7.2. Immunization: Manages computer-based patient information. Performs tuberculosis testing.

Administers vaccines IAW current guidelines. Provides emergency care for treatment of anaphylaxis.

Provides patient education regarding expected reactions and proper post-vaccination care. Provides oversight of immunization processes and programs. Manages the Immunization Backup Technician (IBT) program.

2.8. Performs Neurodiagnostic duties. Assists physician with and prepares patients for examination, treatment, and diagnostic procedures. Assembles, operates, maintains, and performs routine user maintenance of electroencephalographic and electromyographic equipment. Assists in performing special electroencephalographic and electromyographic procedures. Ensures appropriate care and storage of tracings and reports.

2.9. Performs Critical Care duties. Prepares patient with special equipment for transfers. Performs and assists with examinations and special procedures including mechanical ventilation, cardiovascular and neurovascular procedures, and dialysis.

2.10. Performs Hyperbaric medical duties. Prepares patients and equipment for hyperbaric dive. Provides wound care debridement. Prepares hyperbaric chamber and properly positions patients. Functions as hyperbaric dive crewmember. Assists hyperbaric nurse or provider with patient care during dive. Provides emergency care for patients in event of medical or hyperbaric chamber emergencies.

2.11. Performs Dialysis Medical Technician duties. Prepares patient and performs procedures using specialized renal dialysis equipment.

2.12. Performs paramedic duties in peacetime and contingency environments. Serves as subject matter expert in pre-hospital patient transport and care. Delivers and coordinates care between points of illness or injury, within transport echelons between far forward and fixed medical facilities, and until patient care is relinquished to another component within the continuum of care. Maintains thorough patient care documentation. Obtains information from persons involved or present at point of injury or illness, examines casualties, and determines nature, extent, or magnitude of illness or injury to establish treatment protocols to be followed or the need for additional assistance. Maintains proficiency in the use and routine management of transport equipment and methods including invasive airways, mechanical ventilators, peri surgical devices, medications, analgesia and sedation, and cardiovascular monitoring and support.

LENGTH OF TOUR

Initial AGR tour orders are probationary. The probationary period will not exceed three years. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

MINIMUM QUALIFICATION REQUIREMENTS

1. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Assessment score are ineligible for entry into the AGR program.
2. Air National Guard members must meet the physical qualifications outlined in AFI 48-123 prior to entry on AGR duty.
3. An applicant on a medical profile may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour.
4. If advertisement is a retraining opportunity, applicants who do not hold the duty AFSC for the position must meet minimum ASVAB requirements.
5. Must meet any Special Requirements as specified in the Position Description.
6. Failure to obtain and maintain a SECRET or TOP SECRET (if applicable) security clearance will result in removal from the AGR program.
7. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.

8. IAW ANGI 36-101, paragraph 5.3., to accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade for the AGR position. Overgrade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position. Officers may not enter into the AGR program in an overgrade status.
9. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
10. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI 36-101.
11. IAW ANGI 36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement when in the best interest of the unit, State, or Air National Guard.
12. Additional entry/retention requirements for AFSCs are outlined in the AFECD/AFOCD

APPLICATION REQUIREMENTS

Items 1-3 can be found on the following link under the "AGR Job Application" forms : [Mass National Guard Website](#)

1. NGB Form 34-1
2. SF 181 Ethnicity and Race Identification
3. Pre-Employment Reference Check Form (Not required for 104th permanent onboard AGRs)
4. Report of Individual Personnel (RIP): [vMPF](#)
-Click on: "Self Service Actions" – "Personnel Data" – "Record Review/Update" – "View/Print All Pages"
5. **NON-104th Members:** AF Form 422: Verified w/in 6 months from MDG: [ASIMS](#)
6. myFitness Individual Tracker Report: Current & passing w/ 12 months: [myFitness](#)
7. Last 3 EPRs: [PRDA](#)

Right click each hyperlink – Copy Link Location – Paste and Go in Web Browser

- ☐ Applications must be submitted by email NLT 2359 on the advertisement expiration date.
- ☐ All required documents must be submitted as one *PDF (no portfolios)

Make sure your PDF is saved in one PDF: (LASTNAME_Advertisement#)

- ☐ 104th Members please submit using HRO Ticket System: <https://usaf.dps.mil/sites/104FW/Services/SitePages/How-to-Submit-an-AGR-Package.aspx>
- ☐ Non 104th Members please submit via email: 104fss.agrjobapps.org@us.af.mil

NOTE: To combine files in one PDF, you must print any secure and/or digitally signed documents to "Microsoft PDF." Once printed, you can combine the newly printed PDF files with all other application documents.

SUBJECT LINE OF EMAIL SUBMISSION MUST CONTAIN FULL BULLETIN NUMBER for NON 104th Members