DEPARTMENT OF THE AIR FORCE
MASSACHUSETTS NATIONAL GUARD

Human Resources Office
2 Randolph Road
Hanscom AFB, Massachusetts 01731-3001

ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT #104-26-020

OPEN DATE: 10 MARCH 2026 **EXPIRATION DATE: 20 MARCH 2026**

OPEN TO: On-Board 104 FW AGRs Only

Number of Positions:	**1**
Position Title:	**GROUP SENIOR ENLISTED LEADER (OG)**
Unit/Duty Location:	**104TH FIGHTER WING, BARNES ANGB WESTFIELD, MA 01085**
Min/Max Rank Authorized:	**SMSgt (Immediately Promotable to CMSgt) - CMSgt**
Duty AFSC:	**9G100**
Retraining Opportunity:	**Yes**
ASVAB Requirements:	**NA**
PULSES:	**3,3,3,3,3,3**
Position POC:	**Lt Col Ashley Rolfe, 413-568-9151 ext. 698-1230**

Application Submission for 104th Members: How to Submit an AGR Package
HRO Remote: 413-568-9151 ext. 698-1290 / 698-1252

POSITION IS CONTINGENT UPON THE AVAILABILITY OF FUNDS AND RESOURCES

Specialty Summary. None

Duties and Responsibilities:
Use this identifier to report the awarded (2/3/4), control, and duty AFSCs of Chief Master Sergeants performing full time as a Group Superintendent. Primary AFSC will only be updated to this RI if the member has no other awarded AFSCs. The Group Superintendent provides leadership and management in organizing, equipping, and training assigned personnel in subordinate squadrons to support the Air and Space Expeditionary Force construct. Manages and directs personnel resource activities. Interprets and enforces policies and applicable directives. Establishes control procedures to meet mission goals and standards. Recommends or initiates actions to improve organizational operation efficiency. Resolves issues between subordinate squadrons, other groups, wing staff, and outside agencies.

LENGTH OF TOUR

Initial AGR tour orders are probationary. The probationary period will not exceed three years. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

MINIMUM QUALIFICATION REQUIREMENTS

1. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Assessment score are ineligible for entry into the AGR program.

2. Air National Guard members must meet the physical qualifications outlined in AFI 48-123 prior to entry on AGR duty.

3. An applicant on a medical profile may apply for AGR tours as long as meet the aforementioned requirement and

subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour.

4. If advertisement is a retraining opportunity, applicants who do not hold the duty AFSC for the position must meet minimum ASVAB requirements.

5. Must meet any Special Requirements as specified in the Position Description.

6. Failure to obtain and maintain a SECRET or TOP SECRET (if applicable) security clearance will result in removal from the AGR program.

7. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.

8. IAW ANGI 36-101, paragraph 5.3., to accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade for the AGR position. Overgrade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position. Officers may not enter into the AGR program in an overgrade status.

9. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.

10. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI 36-101.

11. IAW ANGI 36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement when in the best interest of the unit, State, or Air National Guard.

12. Additional entry/retention requirements for AFSCs are outlined in the AFECD/AFOCD.

APPLICATION REQUIREMENTS

Items 1-3 can be found on the following link under the "AGR Job Application" forms : Mass National Guard Website

1. **NGB Form 34-1**
2. **Pre-Employment Reference Check Form (Not required for 104th permanent onboard AGRs)**
3. **Report of Individual Personnel (RIP): vMPF**
   -Click on: "Self Service Actions" – "Personnel Data" – "Record Review/Update" – "View/Print All Pages"
4. **Non-104th members need AF Form 422: Verified w/in 6 months from MDG: ASIMS**
5. **myFitness Individual Tracker Report: Current & passing w/ 12 months: myFitness**
6. **Last 3 EPRs: PRDA**

Right click each hyperlink – Copy Link Location – Paste and Go in Web Browser

☐ **Applications must be submitted by email NLT 2359 on the advertisement expiration date.**

☐ **All required documents must be submitted as one *PDF (no portfolios) to: 104th Members** How to Submit an AGR Package

NOTE: To combine files in one PDF, you must print any secure and/or digitally signed documents to "Microsoft PDF." Once printed, you can combine the newly printed PDF files with all other application documents.

SUBJECT LINE OF EMAIL SUBMISSION MUST CONTAIN FULL BULLETIN NUMBER for NON 104th Members

MCPN: 0089044434