

MASSACHUSETTS NATIONAL GUARD
FULL-TIME MILITARY TOUR (AGR)
VACANCY ANNOUNCEMENT

HUMAN RESOURCES OFFICE
2 RANDOLPH ROAD
HANSCOM AFB, MA 01731-3001

AGR Branch will accept applications until **30 April 2026**

On behalf of The Adjutant General and under the provisions of 10 USC 681, Title 32 Section 502, HRO is accepting applications for the following Active Guard Reserve (AGR) position from qualified **Massachusetts Army National Guard (MAARNG) Service Members**. Current MAARNG AGR Service Members are encouraged to apply.

The hiring of this position is contingent upon the availability of AGR resources and funding in the NGB FY26 authorizations voucher.

Position: Training NCO	Unit / Location: 125 TH Quartermaster Company, 18 Firetower Road, Rehoboth, MA 02769
Min Grade: E5 Max Grade: E6	MOS: 92W
Unit POC: MAJ Elizabeth Day, 339-202-5531, Elizabeth.h.day@army.mil	AGR Branch POC: Staffing NCO, 339-202-3184 ng.ma.maarng.mbx.agr-jobs@army.mil
Salary: Full time military pay & allowances	https://massnationalguard.org/available-positions-2/

ELIGIBILITY REQUIREMENTS:

- a. Applicant must have a valid Army MOS in order to qualify to apply for an AGR position. Selected applicant must become MOSQ within 12 months or be released from the AGR program. (IAW) AR 135-18 and NGR 600-5.
- b. Accessions into the AGR Program require the following Medical Fitness Standards:
 - (1) Applicant must have a favorable Periodic Health Assessment (PHA) conducted within 12 months prior to initial entry into the AGR Program (IAW) AR 40-501, Chapter 3,
 - (2) PHA (IAW AR 40-501, Chapter 10) for entry in the AGR Program may be conducted at an active military treatment facility, an ARNG medical unit, US Army Reserve medical unit, or a civilian medical facility. Applicants with a temporary physical profile may not apply until medically cleared.
 - (3) Applicant must have a Human Immune Deficiency Virus (HIV) test within the last 24 months prior to initial entry into the AGR program IAW AR 600-110.
 - (4) Applicant must meet the body composition standards prescribed in AR 600-9.
 - (5) Applicant must have AFT within 12 months and HT/WT within six months of initial AGR order.
 - (6) Applicants who have a Physical Profile Serial (PULHES) that contains a “3” or a “4” must meet the requirements of AR 635-40 prior to entry in the AGR Program.
 - (7) Applicants having a favorable appointment physical examination (IAW AR 40-501, Chapter 2) or flight physical examination (IAW AR 40-501, Chapter 4) conducted within 12 months prior to initial entry into the AGR Program are not required to complete an additional PHA for entry in the AGR Program.
 - (8) Pregnant female applicants are eligible to apply for AGR tours effective 03 February 2006 per NGB-ARH-S Policy Memo #06-014.
- c. AGR personnel may not be eligible for or be receiving an immediate Federal Retirement Annuity (military or civilian).
- d. Military technicians may not convert in-place to AGR status.
- e. Any falsification of the eligibility requirements will result in immediate release from the AGR program.
- f. Applicants must possess a valid state driver's license and be qualified to operate a GSA leased vehicle.
- g. Before applying for any AGR position, please talk to your state's Incentive Manager in regards to Incentives Termination/Recoupment Rules.
- h. Applicants cannot apply if currently under a Suspension of Favorable Personnel Actions (FLAGGED).

i. NACLTC/Tier 3 Investigation (Soldiers with a current revoked, denied, no determination made, or suspended security clearance, who failed to attain or maintain favorable NACLTC tier 3 investigation or higher, are not eligible for appointment to these positions).

j. In accordance with DoD Government Travel Charge Card Regulations dated March 2022, all DoD personnel are required to have an individual government travel card.

k. IAW NGR 600-5, completion of mandatory training at Professional Education Center (PEC) is a condition of employment

l. Applicants will be required to have a passing record ACFT/AFT within six months of packet submission beginning 1 April 2023.

m. Enlisted applicants of higher grade may apply and will include a memorandum of understanding for administrative reduction if selected for position as required by AR 135-18, Table 2-1, Rule E (2a)

REQUIRED DOCUMENTS: Allow ample time to complete and compile your packet.

Forms are available at the MANG Careers page: <https://massnationalguard.org/available-positions-2/>. All applicants will submit the following documents:

- a. This announcement (with Applicant Contact Information filled in below).
- b. NGB Form 34-1, dated 20131111 (Application for Active Guard/Reserve AGR position). Attach additional sheets of information, if necessary.
- c. ATIS screenshot reflecting height/weight history with gender data redacted, current within the last 6 months from the date bulletin closes.
- d. ATIS screenshot including AFT history with gender data redacted.
- e. Memorandum from Full-time Commander/AO/Directorate that states:
 - (1) applicant meets the height / weight standards.
 - (2) is not flagged and is within good standing.
 - (3) is not on DMD/ODD or scheduled to deploy within the next six months.
 - (4) deployable to all austere environments.
- f. All previous DD Form 214s and NGB Form 22s or DD 214-1.
- g. Last five NCOERs (if applicable).
- h. Soldier Talent Profile from IPPS-A. Must show ASVAB scores.
- i. Medical Protection System Individual Medical Readiness (IMR) dated within last 12 months with gender data redacted.
- j. Current DA 5016 Retirement Accounting Statement Form.
- k. Completed Pre-employment Reference Check Form.
- l. Applicants will submit a Commander/AO (Memorandum of Good Standing) using template from Appendix E from HRIB 25-16. Full-timers memo needs to be signed by their AO.
- m. Completed CORI request form with front/back color copy of driver's license.
- n. Security clearance memorandum from respective state G2.
- o. Completed NGMA Form 1-20 May 2025 Final Version
- p. Letters of Recommendation are permissible but not required.

APPLICANT CONTACT INFORMATION

NAME: _____ PMOS: _____ SMOS: _____

HOR: _____

PRIMARY PHONE: _____ MILITARY EMAIL: _____

NOTE: Any missing documentation requires a letter of explanation in the application packet. Incomplete applications will not be considered.

Submit packets as **ONE Adobe File (*.pdf)** (Portfolio format not accepted)
Use Subject Line as follows: Announcement Number, Title of Position, and Applicant's Name.
Application Name: Vacancy Number, Last Name, First Name (e.g., AGR FY 26-133_Smith, Joe)

Email applications to: ng.ma.maarnq.mbx.agr-jobs@army.mil
(Applications will be reviewed within 72 business hours of receipt, or NLT day after the Job closes)

It is the Applicants responsibility to submit their completed application to AGR Branch.

3. ADDITIONAL REQUIREMENTS:

- a. MOS reclassification qualifications for 92W:
 - (1) A physical profile of 211221.
 - (2) Normal color vision.
 - (3) Qualifying scores.
 - (a) A minimum score of 90 in aptitude area GM in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
 - (b) A minimum score of 88 in aptitude area GM on ASVAB tests administered on and after 2 January 2002
- b. Duty position specific qualifications: NONE

4. DUTIES AND RESPONSIBILITIES:

- a. Chiefly responsible for advising the unit commander on unit training management. Reports directly to the unit Readiness NCO (RNCO) and serves as the acting RNCO in their absence. Assists the unit commander and RNCO in building and maintaining unit readiness in the area of training. Maintains a direct line of communication with the battalion S3 / Training and Operations section.
- b. Builds the unit's training schedules IAW the approved yearly training brief, the Commander's training guidance, directives, and publications of higher headquarters in accordance with ADP 7-0 and AR 350-1 in the Army Training Information System (ATIS) and submits to the Commander for final approval. Maintains proficiency with ATIS. Works directly with the Battalion Training Officer and Operations NCO to ensure all unit training plans are submitted in ATIS in a timely manner. Ensures all training plans are scheduled and resourced in accordance with timelines established by regulation and higher headquarters using systems such as RFMSS and TAMIS. Is the custodian of all unit training records to include individual training (weapons qualification, APFT, etc.) and unit training (training and evaluation outlines, after action review (AARs), etc.) and ensures all training records are maintained in ATIS.
- c. Manage the unit's schools program by being proficient with the Army Training Requirements and Resource System (ATRRS), the Department of the Army Mobilization Processing System (DAMPS), and Defense Travel System (DTS). Works with the RNCO and Command team to input Soldiers into Army Training Requirements and Resource System (ATRRS) to schedule Soldiers to attend schools, which include NCOES, DMOSQ, ASI, etc. Develops long-range schools plan by using the ATRRS Funding Allocation Model (AFAM). Ensures all Soldiers have pay and travel orders for all schools and all authorizations and vouchers are entered into DTS per established timelines. Prepares Soldiers' school packets and verifies pre-requisites are completed IAW school house requirements. Manages and tracks the unit's Professional Military Education.
- d. Provides data for input into the Unit Status Report (USR) IAW AR 220-1 as required.
- e. Assists the RNCO with pay, personnel actions, orders production, and administrative activities in coordination with the Battalion S-1 as required and follows established procedures in the resolution of all personnel matters.
- f. Performs other tasks as required.

Please check the links below for updates on job announcements:
<https://massnationalguard.org/available-positions-2/>
<https://armyeitaas.sharepoint-mil.us/:f/r/teams/AGRFTNGD-OSCareerOpportunities/Shared%20Documents/General?csf=1&web=1&e=EFMMUK>