

MASSACHUSETTS NATIONAL GUARD
FULL-TIME MILITARY TOUR (AGR)
VACANCY ANNOUNCEMENT

HUMAN RESOURCES OFFICE
2 RANDOLPH ROAD
HANSCOM AFB, MA 01731-3001

STATEWIDE ANNOUNCEMENT

AGR Branch will accept applications until **15 October 2026**

On behalf of The Adjutant General and under the provisions of 10 USC 681, Title 32 Section 502, HRO is accepting applications for the following Active Guard Reserve (AGR) position from qualified **Massachusetts Army National Guard (MAARNG) Service Members**. Current MAARNG AGR Service Members are encouraged to apply.

The hiring of this position is contingent upon the availability of AGR resources and funding in the **NGB FY27** authorizations voucher.

Position: Assistant Operations NCO	Unit / Location: HHD 226th Transportation Battalion, 1505 Roosevelt Ave, Springfield, MA 01109
Min Grade: E5 Max Grade: E6	MOS: 88N
Unit POC: MAJ Elizabeth Day, 339-202-5531, Elizabeth.h.day.mil@army.mil	AGR Branch POC: Staffing NCO, 339-202-3112 ng.ma.maarnq.mbx.agr-jobs@army.mil
Salary: Full time military pay & allowances	https://massnationalguard.org/available-positions-2/

1. ELIGIBILITY REQUIREMENTS:

a. Applicant must have a valid Army MOS in order to qualify to apply for an AGR position. Selected applicant must become MOSQ within 12 months or be released from the AGR program. (IAW) AR 135-18 and NGR 600-5.

b. Accessions into the AGR Program require the following Medical Fitness Standards:

(1) Applicant must have a favorable Periodic Health Assessment (PHA) conducted within 12 months prior to initial entry into the AGR Program (IAW) AR 40-501, Chapter 3,

(2) PHA (IAW AR 40-501, Chapter 10) for entry in the AGR Program may be conducted at an active military treatment facility, an ARNG medical unit, US Army Reserve medical unit, or a civilian medical facility. Applicants with a temporary physical profile may not apply until medically cleared.

(3) Applicant must have a Human Immune Deficiency Virus (HIV) test within the last 24 months prior to initial entry into the AGR program IAW AR 600-110.

(4) Applicant must meet the body composition standards prescribed in AR 600-9.

(5) Applicant must have AFT within and WtHR within six months of initial AGR order.

(6) Applicants who have a Physical Profile Serial (PULHES) that contains a "3" or a "4" must meet the requirements of AR 635-40 prior to entry in the AGR Program.

(7) Applicants having a favorable appointment physical examination (IAW AR 40-501, Chapter 2) or flight physical examination (IAW AR 40-501, Chapter 4) conducted within 12 months prior to initial entry into the AGR Program are not required to complete an additional PHA for entry in the AGR Program.

(8) Pregnant female applicants are eligible to apply for AGR tours effective 03 February 2006 per NGB-ARH-S Policy Memo #06-014.

c. AGR personnel may not be eligible for or be receiving an immediate Federal Retirement Annuity (military or civilian).

d. Military technicians may not convert in place to AGR status.

e. Any falsification of the eligibility requirements will result in immediate release from the AGR program.

f. Applicants must possess a valid state driver's license and be qualified to operate a GSA leased vehicle.

g. Before applying for any AGR position, please talk to your state's Incentive Manager in regards to Incentives Termination/Recoupment Rules.

h. Applicants cannot apply if currently under a Suspension of Favorable Personnel Actions (FLAGGED).

i. NACLC/Tier 3 Investigation (Soldiers with a current revoked, denied, no determination made, or suspended security clearance, who failed to attain or maintain favorable NACLC tier 3 investigation or higher, are not eligible for appointment to these positions).

j. In accordance with DoD Government Travel Charge Card Regulations dated March 2022, all DoD personnel are required to have an individual government travel card.

k. IAW NGR 600-5, completion of mandatory training at Professional Education Center (PEC) is a condition of employment

l. Applicants will be required to have a passing record ACFT/AFT within six months of packet submission beginning 1 April 2023.

m. Enlisted applicants of higher grade may apply and will include a memorandum of understanding for administrative reduction if selected for position as required by AR 135-18, Table 2-1, Rule E (2a)

n. Eligible enlisted AGR Soldiers must apply, compete, and be selected for AGR officer and warrant officer positions.

2. REQUIRED DOCUMENTS: Allow ample time to complete and compile your packet.

Forms are available at the MANG Careers page: <https://massnationalguard.org/available-positions-2/>. All applicants will submit the documents on the **MAARNG AGR Application Checklist**. The checklist will serve as the cover sheet, and the job announcement must be included in the application.

APPLICANT CONTACT INFORMATION

NAME: _____ PMOS: _____ SMOS: _____

HOR: _____

PRIMARY PHONE: _____ MILITARY EMAIL: _____

NOTE: Any missing documentation requires a letter of explanation in the application packet. Incomplete applications will not be considered.

Submit packets as **ONE Adobe File** (*.pdf) (Portfolio format not accepted)

Use Subject Line as follows: Announcement Number, Title of Position, and Applicant's Name.

Application Name: Vacancy Number, Last Name, First Name (e.g., AGR FY 26-133_Smith, Joe)

Email applications to: ng.ma.maarng.mbx.agr-jobs@army.mil

(Applications will be reviewed within 72 business hours of receipt, or NLT day after the Job closes)

It is the Applicants' responsibility to submit their completed application to AGR Branch.

3. ADDITIONAL REQUIREMENTS: (if any)

Physical demands rating and qualifications for initial award of MOS. Transportation management coordinators must possess the following qualifications:

(1) A physical demands rating of Significant (Gray)..

(2) A physical profile of 222222.

(3) Normal color vision based on no more than four errors in reading the pseudo isochromatic plates test.

(4) A security eligibility of SECRET.

a. All MOS 88N personnel require a SECRET security eligibility.

b. All new non-prior service accessions and in-service reclassifications into MOS 88N require a SECRET security eligibility.

(5) U.S. citizenship.

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- a. All MOS 88N personnel are required to be a US citizen.
- b. All new non-prior service accessions and in-service reclassifications into MOS 88N are required to be a US citizen.

(6) Qualifying scores.

(a) **A minimum score of 95 in aptitude area CL.**

(b) A minimum OPAT score of Standing Long Jump (LJ) – 0140 cm, Seated Power Throw (PT) – 0400 cm, Strength Deadlift (SD) – 0140 lbs., and Interval Aerobic Run (IR) – 0040 shuttles.

4. DUTIES AND RESPONSIBILITIES:

a. Serves as the Assistant Operations NCO, advising the Operations NCO, Training Officer, and Commanders on the training requirements and statuses for the 226th Transportation Battalion and its subordinate units. Chiefly responsible for quality control and ensuring timely submission of training schedules, orders, travel vouchers, school applications and G3 monthly reports. Reports directly to the Operations NCO and assists in the planning, reservation of resources, and execution of battalion wide training events and competitions, including but not limited to the battalion's sustainment gunnery program and Best Warrior Competition. Maintains a direct line of communication with the Training NCOs at the subordinate units and the Operations NCOs at higher headquarters.

b. Responsible for data quality and management in IPPS-A. Ensures that subordinate units build training schedules IAW the approved yearly training brief, the commander's training guidance, directives, and publications of higher headquarters in accordance with ADP 7-0 and AR 350-1; consolidates training schedules at the battalion level and submits to the Battalion Commander for approval. Reviews, tracks, processes orders at the battalion level for annual training, active duty for training, and special project orders in the Department of the Army Mobilization Processing System (DAMPS). Reviews, processes, and ensures timely completion and issues remediation of travel orders and vouchers in the Defense Travel System (DTS). Remains proficient in the Army Training Requirements, and Resources System (ATRRS) to ensure Soldiers are scheduled to attend schools, including NCOES, DMOSQ, ASI, etc. and tracks, reviews, and processes schools applications at the battalion level. Assists the Training Officer and Operations NCO in formulating school projections and forecasts through ATRRS Funding Allocation Model (AFAM).

c. Ensures all battalion wide training plans are scheduled and resourced in accordance with timelines established by regulation and higher headquarters using systems such as the Range Facility Management Support System (RFMSS) and the Total Ammunition Management Information System (TAMIS). Manages training area reservations, changes, and cancellations in RFMSS and ammo forecasting, e581 production, and ammo reconciliation in TAMIS.

d. Applicant must have an understanding of computer operations, systems, and have proficiency with Microsoft Office programs.

f. Develops and instructs training for subordinate units as well as provides rapid and effective customer service to all subordinate units and adjacent shops on all systems and processes within the scope of duties and responsibilities to ensure battalion wide proficiency and efficiency.

g. Prepares letters, memorandums, and any other required documentation.

h. Performs other duties as assigned.

Please check the links below for updates on job announcements:

<https://massnationalguard.org/available-positions-2/>
<https://armyeitaas.sharepoint-mil.us/:f:/r/teams/AGRFTNGD-OSCareerOpportunities/Shared%20Documents/General?csf=1&web=1&e=EFMMUK>



CUI

Massachusetts Army National Guard Title 32 AGR Application Checklist

NAME: _____ **RANK:** Select Rank

CURRENT STATUS: Traditional M-DAY **DOD ID:** _____

EMAIL: _____ **PHONE NUMBER:** _____

ADDRESS: _____

PII (ie:SS#) must be redacted, Application must be submitted as one single .PDF

Check	Required Documents & Key Instructions
☐	NGB Form 34-1: Must be the Nov 2013 version, completed with signature and date.
☐	Pre-employment Reference Check form. Previous employer contact information must be provided.
☐	Soldier Talent Profile (STP): Current STP from IPPS-A (must show ASVAB scores)
☐	Individual Medical Readiness (IMR) Report: Provide the IMR report from MEDPROS with gender redacted. - Must include your last Physical Health Assessment (PHA) within 12 months of application. - Ensure the report is the official printed version, not a screen capture. (Steps: MEDPROS > Forms > IMR Record > Download).
☐	Service Records: Submit copies of all DD 214s (Member-4), NGB 22s or DD 214-1 showing all prior service.
☐	DA Form 5016: Include the current DA Form 5016 (Retirement Accounting Statement) from IPPS-A.
☐	ATIS AFT and WtHR Screenshot: Must provide a passing score dated within six months of application IAW 135-18 Table 2.1, B5. Include profile if applicable.
☐	Commander/AO (Memorandum of Good Standing): template from Appendix E from HRIB 25-16. - Must be signed by AO or Commander - Must be dated within 30 days of application.
☐	Performance Evaluations: Provide complete copies of your last five evaluations. Evaluations in draft format will not be accepted. Provide memorandum for record for any missing rating periods.
☐	NGMA Form 1-20 May 2025 final version. Dates provided must follow the format (dd/mm/yyyy) include a copy of license front and back. Must be a color copy.
☐	Security Clearance Verification Memorandum: Provide a memorandum from the security manager or (S2) stating the status of your security clearance.
☐	Enlisted Applicants: Must meet the minimum eligibility requirements to apply for an officer position in accordance with (IAW) AR 135-18. Must have completed Officer Candidate School (OCS) and hold a certificate of eligibility for commissioning.
☐	Missing Documentation Explanation: Include a memorandum explaining any missing documentation, if applicable.
☐	RRB Position Requirements: Applicants applying for RRB positions must complete HRR Form 600 and DD 369 (blocks 1-9, and 11).
☐	Letters of Recommendation (permissible but not required)

Soldiers signature

Unit Representative

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