

MASSACHUSETTS NATIONAL GUARD
 FULL-TIME NATIONAL GUARD DUTY OPERATIONAL SUPPORT
 FTNGD-OS
 VACANCY ANNOUNCEMENT

HUMAN RESOURCES OFFICE
 2 RANDOLPH ROAD
 HANSCOM AFB, MA 01731-3001

AGR Branch will accept applications until **25 October 2026**.

Applications are currently being accepted for the following FULL-TIME NATIONAL GUARD DUTY OPERATIONAL SUPPORT (FTNGD-OS) position from qualified MA ARNG personnel under the provisions of 32 USC 502(f)(2) IAW NGB Policy Memorandum #24-012 (FTNGD-OS). This position is open to all service members currently assigned to the MA Army National Guard of the specified rank who meet the requirements and competencies listed in the bulletin.

Position: HRF Regional Plans/JOC NCO	Unit / Location: HRF, JFHQ, 2 Randolph Rd Hanscom AFB
Min Grade: E5 Max Grade: E5	MOS: 00F
Unit POC: SSG Nicholas Liberto, 774-823-5092, nicholas.c.liberto.mil@army.mil	AGR Branch POC: Staffing NCO, 339-202-3184 nq.ma.maarnq.mbx.agr-jobs@army.mil
Salary: Full time military pay & allowances	https://massnationalguard.org/available-positions-2/

Contingent upon availability of FY27 funding

1. QUALIFICATIONS:

- a. Soldier will not qualify for sanctuary as a result of the operational support order unless a waiver through ARNG-HRH and approved by DARNG prior to the issuance of the order.
- b. Not currently serving on other FTNGD-OS orders that may cause the member to exceed 1,095 cumulative days (3 years) as a result of this duty within the preceding 4 year window.
- c. Not currently serving on other FTNGD-OS orders that may cause the member to exceed 2,190 days (6yrs) as a result of this duty that would qualify for separation pay.
- d. Is not a Permanent Technician or AGR (Technicians must attain an acknowledgement approved by the Adjutant General).
- e. Is not within six months of ETS on the report day of the tour, unless waived.
- f. Must meet the standards of medical readiness IAW Chapter 3, AR 40-501.
- g. Soldier is within commuting distance of the assigned duty station.
- h. Pregnant Soldiers are eligible to apply and compete for FTNGD-OS opportunities (this change IAW AR 135-200).
- i. Must have a Human immune-deficiency virus (HIV) showing "green" in MODS (MEDPROS IMR) within the last 24 months.
- j. Not under a suspension of favorable personnel actions per AR 600-8-2, Suspension of Favorable Actions.
- k. ATIS screenshot reflecting height/weight history with gender data redacted, current within the last 6 months from the date bulletin closes. **Effective 1 July 2026 all Soldiers must have a Waist to Height Ratio (WHtR) recorded in ATIS.**
- l. Must not be in violation of AR 600-20 regarding participation in extremist organizations and activities (no waiver authorized).
- m. NACLC/Tier 3 Investigation (Soldiers with a current revoked, denied, no determination made, or suspended security clearance, who failed to attain or maintain favorable NACLC/tier 3 investigation or higher, are not eligible to apply for these positions).
- n. In accordance with DoD Government Travel Charge Card Regulations dated March 2022, all DoD personnel are required to have an individual government travel card.
- o. Applicants will be required to have a passing record ACFT/AFT within six months of packet submission beginning 1 April 2023.

2. APPLICATION PROCEDURES: ALL APPLICANTS will submit:

- A copy of this announcement
- FTNGD Checklist (dated 15 September 2026)

It is the Applicants responsibility to submit their completed packet to AGR Branch.

*Disclaimer: Applicants will forward their application to their full-time unit representative for required documents and endorsement. **To meet the submission deadline (Expiration date), allow ample time to obtain documents pertaining to your packet. Do not send the request to your unit on the expiration date as this will not meet the deadline. Any missing documentation requires a letter regarding the circumstances to be enclosed in the application packet.*

Submit packets as **ONE Adobe File** (*.pdf) (Portfolio format not accepted)

Use Subject Line as follows: Announcement Number, Title of Position, and Applicant's Name.

Application Name: Vacancy Number, Last Name, First Name (e.g., FTNGD-OS 26-133_Smith, Joe)

Email applications to: ng.ma.maarng.mbx.agr-jobs@army.mil

(Applications will be reviewed within 72 business hours of receipt, or NLT day after the Job closes)

ALLOW YOURSELF AMPLE TIME TO COMPLETE ALL OF THE ABOVE ACTIONS

3. DUTIES AND RESPONSIBILITIES:

- Responsible for monitoring, tracking, and maintaining the common operational picture (COP) and shared situational awareness for the Region 1 HRF.
- Report daily to the JOC NCOIC, J3 Operations Officer, and J5 Plans Officer on regional incidents, weather threats, and task force readiness.
- Updates, maintains, and manages the JOC's digital tracking databases, operations logs (DA Form 1594), and critical communication distribution lists.
- Processes, analyzes, and distributes all incoming tactical, regional, and interagency information, briefings, and future planning documents.
- Actively participates in regional tabletop exercises, planning conferences (IPC/MPC/FPC), and JOC evaluation events to validate operational readiness.
- Preparation and distribution of daily Commander's Critical Information Requirements (CCIR), serious incident reports (SIRs), and daily operational summaries.
- Responsible for initiating, supervising, and verifying JOC systems startup, workstation configurations, and operational shift-change handovers.
- Acts in the absence of the JOC NCOIC to ensure all JOC floor operations, communication flows, and battle-drill reactions are executed.
- Serves as the primary coordinator for JOC information flow; facilitates rapid coordination between the J5 planning cell and J3 current operations cell.
- Suggest and develop methods to streamline JOC tracking mechanisms, automate operations logs, and improve tactical information sharing.
- Manages physical security, access rosters, and visitor logs for the JOC floor, SIPR spaces, and classified planning environments.
- Establishes and maintains active voice and data communication links with higher headquarters (JFHQ), subordinate units (CERFPs/TFs), and civil agencies.
- Maintains the JOC Operations Battle Book, standardized battle drills, and emergency notification siren/recall rosters; updates as required.

- Updates JOC standard operating procedures (SOPs), tactical reference folders, and emergency response matrices based on lessons learned.
- Maintains steady-state tracking of regional natural disasters, civil emergencies, and national security threats to ensure proactive warning.
- All other duties as assigned

Please check <https://massnationalguard.org/available-positions-2/> for updates on job announcements.

NOTE: All required forms can be found at <https://massnationalguard.org/available-positions-2/>
<https://armyeitaas.sharepoint-mil.us/:f:/r/teams/AGRFTNGD-OSCareerOpportunities/Shared%20Documents/General?csf=1&web=1&e=ol9J8S>