

MASSACHUSETTS NATIONAL GUARD
FULL-TIME MILITARY TOUR (AGR)
VACANCY ANNOUNCEMENT

HUMAN RESOURCES OFFICE
2 RANDOLPH ROAD
HANSCOM AFB, MA 01731-3001

STATEWIDE ANNOUNCEMENT

AGR Branch will accept applications until **31 October 2026**

On behalf of The Adjutant General and under the provisions of 10 USC 681, Title 32 Section 502, HRO is accepting applications for the following Active Guard Reserve (AGR) position from qualified **Massachusetts Army National Guard (MAARNG) Service Members**. Current MAARNG AGR Service Members are encouraged to apply.

The hiring of this position is contingent upon the availability of AGR resources and funding in the **NGB FY27** authorizations voucher.

Position: Supply Sergeant	Unit / Location: 110 th Support Maintenance Co., 115 Barnum Rd., Ayer, MA 01434
Min Grade: E5 Max Grade: E6	MOS: 92Y
Unit POC: MAJ Elizabeth Day, 339-201-5531, Elizabeth.h.day.mil@army.mil	AGR Branch POC: Staffing NCO, 339-265-4134 ng.ma.maarnq.mbx.agr-jobs@army.mil
Salary: Full time military pay & allowances	https://massnationalguard.org/available-positions-2/

1. ELIGIBILITY REQUIREMENTS:

a. Applicant must have a valid Army MOS in order to qualify to apply for an AGR position. Selected applicant must become MOSQ within 12 months or be released from the AGR program. (IAW) AR 135-18 and NGR 600-5.

b. Accessions into the AGR Program require the following Medical Fitness Standards:

(1) Applicant must have a favorable Periodic Health Assessment (PHA) conducted within 12 months prior to initial entry into the AGR Program (IAW) AR 40-501, Chapter 3,

(2) PHA (IAW AR 40-501, Chapter 10) for entry in the AGR Program may be conducted at an active military treatment facility, an ARNG medical unit, US Army Reserve medical unit, or a civilian medical facility. Applicants with a temporary physical profile may not apply until medically cleared.

(3) Applicant must have a Human Immune Deficiency Virus (HIV) test within the last 24 months prior to initial entry into the AGR program IAW AR 600-110.

(4) Applicant must meet the body composition standards prescribed in AR 600-9.

(5) Applicant must have AFT and WtHR within six months of initial AGR order.

(6) Applicants who have a Physical Profile Serial (PULHES) that contains a "3" or a "4" must meet the requirements of AR 635-40 prior to entry in the AGR Program.

(7) Applicants having a favorable appointment physical examination (IAW AR 40-501, Chapter 2) or flight physical examination (IAW AR 40-501, Chapter 4) conducted within 12 months prior to initial entry into the AGR Program are not required to complete an additional PHA for entry in the AGR Program.

(8) Pregnant female applicants are eligible to apply for AGR tours effective 03 February 2006 per NGB-ARH-S Policy Memo #06-014.

c. AGR personnel may not be eligible for or be receiving an immediate Federal Retirement Annuity (military or civilian).

d. Military technicians may not convert in place to AGR status.

e. Any falsification of the eligibility requirements will result in immediate release from the AGR program.

f. Applicants must possess a valid state driver's license and be qualified to operate a GSA leased vehicle.

g. Before applying for any AGR position, please talk to your state's Incentive Manager in regards to Incentives Termination/Recoupment Rules.

h. Applicants cannot apply if currently under a Suspension of Favorable Personnel Actions (FLAGGED).

i. NACLC/Tier 3 Investigation (Soldiers with a current revoked, denied, no determination made, or suspended security clearance, who failed to attain or maintain favorable NACLC tier 3 investigation or higher, are not eligible for appointment to these positions).

j. In accordance with DoD Government Travel Charge Card Regulations dated March 2022, all DoD personnel are required to have an individual government travel card.

k. IAW NGR 600-5, completion of mandatory training at Professional Education Center (PEC) is a condition of employment.

l. Applicants will be required to have a passing record AFT within six months of packet submission beginning 1 April 2023.

m. Enlisted applicants of higher grade may apply and will include a memorandum of understanding for administrative reduction if selected for position as required by AR 135-18, Table 2-1, Rule E (2a)

2. REQUIRED DOCUMENTS: Allow ample time to complete and compile your packet.

Forms are available at the MANG Careers page: <https://massnationalguard.org/available-positions-2/>. All applicants will submit the documents on the **MAARNG AGR Application Checklist**. The checklist will serve as the cover sheet, and the job announcement must be included in the application.

APPLICANT CONTACT INFORMATION

NAME: _____ PMOS: _____ SMOS: _____

HOR: _____

PRIMARY PHONE: _____ MILITARY EMAIL: _____

NOTE: Any missing documentation requires a letter of explanation in the application packet. Incomplete applications will not be considered.

Submit packets as **ONE Adobe File (*.pdf)** (Portfolio format not accepted)

Use Subject Line as follows: Announcement Number, Title of Position, and Applicant's Name.

Application Name: Vacancy Number, Last Name, First Name (e.g., AGR FY 26-133_Smith, Joe)

Email applications to: ng.ma.maarng.mbx.agr-jobs@army.mil

(Applications will be reviewed within 72 business hours of receipt, or NLT day after the Job closes)

It is the Applicants' responsibility to submit their completed application to AGR Branch.

3. MOS REQUIREMENTS: 92Y-- Unit Supply NCO

Physical requirements:

- (1) A physical demands rating of Moderate (Gold)
- (2) A physical profile of 222222

Qualifying scores:

- (1) A minimum score of 95 in aptitude area CL in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
- (2) A minimum score of 92 in aptitude area CL on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.

(3) A minimum score of 90 in aptitude area CL on ASVAB tests administered on and after 1 July 2004.

(4) A minimum score of OPAT score of Standing Long Jump (LJ)- 0120 cm, Seated Power Throw (PT) – 0350 cm, Strength Deadlift (SD) – 0120 lbs., and Interval Aerobic Run (IR) – 0036 shuttles in Physical Demand Category in “Moderate” (Gold).

(5) Mandatory formal training.

(6) No documented instances in the last 5 years of conduct which reflects adversely on the character, honesty, or integrity of the Soldier to include:

(a) No conviction by court-martial or by any Federal or state court.

(b) No juvenile adjudication by state court.

(c) No punishment under Article 15, Uniform Code of Military Justice (UCMJ) caused by incidents that reflect adversely on the Soldiers integrity and lack of trust.

(d) No letter of reprimand, censure, or admonition under the provisions of AR 600-37, chapter 3.

(e) Voluntary confession after proper rights warning according to Article 31(b), UCMJ, or under applicable Federal or state law. Note: Disqualification under this paragraph is waivable by a military review board.

(7) No other record of disciplinary action under UCMJ or pattern of behavior which indicates a lack of integrity or which is inconsistent with the 92Y position of trust.

(8) No conviction or other adverse disposition for criminal offenses listed as a misdemeanor or felony as outlined in AR 601-210, chapter 4. This criteria is not waivable.

(9) Per AR 600-8-19, promotion to MSG and SGM requires an interim secret eligibility or higher.

4. DUTIES AND RESPONSIBILITIES:

a. Perform duties as GPC Card Holder, Utilizes GFEBS for micro purchase and contracting requests, Government Purchase Card Funding and IDT Lodging Program funding.

b. Food Service: knowledge of AFMIS, ordering catered meals, feeder requests and feeder reports; Manage the Commanders property book and account for property at all times.

c. Track all service of equipment and ensure equipment is serviceable IAW 70/30 agreement; responsible for OCIE accountability and turn-in, annual show down inspections and clothing record reviews. Prepares clothing and equipment records through the Installation Support Module (ISM). Orders, issues, and accounts for Personal Clothing IAW AR 700-84.

d. Receives, inspects, loads, segregates, stores, issues, delivers, and turns in organizational and installation supplies and equipment. Utilizes GCSS-Army to account for unit property, issue sub-hand receipts, and initiate lateral transfers. Maintains and reviews unit hand receipts, sensitive item inventories and cyclic inventories. Verifies unit of issue, description and quantity of requested materials against issue and turn in documents. Is familiar with AR 710-2

e. Plans logistical support for unit movement and field training exercises (FTX). Requests subsistence, barracks and non-organic transportation as required.

f. Knowledge of all classes of supply and the requisition process of all classes (FORMS).

g. Prepares documentation of government property lost, damaged or destroyed. Initiates Financial Liability Investigations of Property Loss (FLIPLs) and determines method of obtaining relief from responsibility IAW AR 735-5.

h. Performs other duties as assigned.

Please check the links below for updates on job announcements:

<https://massnationalguard.org/available-positions-2/>
<https://armyeitaas.sharepoint-mil.us/:f:/r/teams/AGRFTNGD-OSCareerOpportunities/Shared%20Documents/General?csf=1&web=1&e=EFMMUK>



CUI

Massachusetts Army National Guard Title 32 AGR Application Checklist

NAME: _____ **RANK:** Select Rank

CURRENT STATUS: AGR outside of MAARNG **DOD ID:** _____

EMAIL: _____ **PHONE NUMBER:** _____

ADDRESS: _____

PII (ie:SS#) must be redacted, Application must be submitted as one single .PDF

Check	Required Documents & Key Instructions
☐	NGB Form 34-1: Must be the Nov 2013 version, completed with signature and date.
☐	Pre-employment Reference Check form. Previous employer contact information must be provided.
☐	Soldier Talent Profile (STP): Current STP from IPPS-A (must show ASVAB scores)
☐	Individual Medical Readiness (IMR) Report: Provide the IMR report from MEDPROS with gender redacted. - Must include your last Physical Health Assessment (PHA) within 12 months of application. - Ensure the report is the official printed version, not a screen capture. (Steps: MEDPROS > Forms > IMR Record > Download).
☐	Service Records: Submit copies of all DD 214s (Member-4), NGB 22s or DD 214-1 showing all prior service.
☐	DA Form 5016: Include the current DA Form 5016 (Retirement Accounting Statement) from IPPS-A.
☐	ATIS AFT and WtHR Screenshot: Must provide a passing score dated within six months of application IAW 135-18 Table 2.1, B5. Include profile if applicable.
☐	Commander/AO (Memorandum of Good Standing): template from Appendix E from HRIB 25-16. - Must be signed by AO or Commander - Must be dated within 30 days of application.
☐	Performance Evaluations: Provide complete copies of your last five evaluations. Evaluations in draft format will not be accepted. Provide memorandum for record for any missing rating periods.
☐	NGMA Form 1-20 May 2025 final version. Dates provided must follow the format (dd/mm/yyyy) include a copy of license front and back. Must be a color copy.
☐	Security Clearance Verification Memorandum: Provide a memorandum from the security manager or (S2) stating the status of your security clearance.
☐	Enlisted Applicants: Must meet the minimum eligibility requirements to apply for an officer position in accordance with (IAW) AR 135-18. Must have completed Officer Candidate School (OCS) and hold a certificate of eligibility for commissioning.
☐	Missing Documentation Explanation: Include a memorandum explaining any missing documentation, if applicable.
☐	RRB Position Requirements: Applicants applying for RRB positions must complete HRR Form 600 and DD 369 (blocks 1-9, and 11).
☐	Letters of Recommendation (permissible but not required)

Soldiers signature

Unit Representative

CUI