

MASSACHUSETTS NATIONAL GUARD
 FULL-TIME NATIONAL GUARD DUTY OPERATIONAL SUPPORT
 FTNGD-OS
 VACANCY ANNOUNCEMENT

HUMAN RESOURCES OFFICE
 2 RANDOLPH ROAD
 HANSCOM AFB, MA 01731-3001

AGR Branch will accept applications until **05 November 2026**.

Applications are currently being accepted for the following FULL-TIME NATIONAL GUARD DUTY OPERATIONAL SUPPORT (FTNGD-OS) position from qualified MA ARNG personnel under the provisions of 32 USC 502(f)(2) IAW NGB Policy Memorandum #24-012 (FTNGD-OS). This position is open to all service members currently assigned to the MA Army National Guard of the specified rank who meet the requirements and competencies listed in the bulletin.

Position: J5 Plans Officer	Unit / Location: HRF, 149 Speen Street, Natick, MA 01760
Min Grade: O3 (w/ over 3 yrs TIG) Max Grade: O4 (w/ under 3 yrs TIG)	MOS: 01A
Unit POC: SSG Nicholas Liberto, 339-365-4827, nicholas.c.liberto.mil@army.mil	AGR Branch POC: Staffing NCO, 339-202-3184 ng.ma.maarnng.mbx.agr-jobs@army.mil
Salary: Full time military pay & allowances	https://massnationalguard.org/available-positions-2/

Contingent upon availability of FY27 funding

1. QUALIFICATIONS:

- a. Soldier will not qualify for sanctuary as a result of the operational support order unless a waiver through ARNG-HRH and approved by DARNG prior to the issuance of the order.
- b. Not currently serving on other FTNGDOS orders that may cause the member to exceed 1,095 cumulative days (3 years) as a result of this duty within the preceding 4 year window.
- c. Not currently serving on other FTNGDOS orders that may cause the member to exceed 2,190 days (6yrs) as a result of this duty that would qualify for separation pay.
- d. Is not a Permanent Technician or AGR (Technicians must attain an acknowledgement approved by the Adjutant General).
- e. Is not within six months of ETS on the report day of the tour, unless waived.
- f. Must meet the standards of medical readiness IAW Chapter 3, AR 40-501.
- g. Soldier is within commuting distance of the assigned duty station.
- h. Pregnant Soldiers are eligible to apply and compete for FTNGD-OS opportunities (this change IAW AR 135-200).
- i. Must have a Human immune-deficiency virus (HIV) showing "green" in MODS (MEDPROS IMR) within the last 24 months.
- j. Not under a suspension of favorable personnel actions per AR 600-8-2, Suspension of Favorable Actions.
- k. ATIS screenshot reflecting height/weight history with gender data redacted, current within the last 6 months from the date bulletin closes. **Effective 1 July 2026 all Soldiers must have a Waist to Height Ratio (WHtR) recorded in ATIS.**
- l. Must not be in violation of AR 600-20 regarding participation in extremist organizations and activities (no waiver authorized).
- m. NACLC/Tier 3 Investigation (Soldiers with a current revoked, denied, no determination made, or suspended security clearance, who failed to attain or maintain favorable NACLC/tier 3 investigation or higher, are not eligible to apply for these positions).
- n. In accordance with DoD Government Travel Charge Card Regulations dated March 2022, all DoD personnel are required to have an individual government travel card.
- o. Applicants will be required to have a passing record AFT within six months of packet submission beginning 1 June 2026.

p. Captains must be CCC complete to apply.

2. ADDITIONAL PREFERENCES:

- Previous HRF, CASE, or CBRN-TF experience preferred.

DESIRED COMPETENCIES AND KNOWLEDGE:

- Must be Captains Career Course (CCC) complete to apply.
- Staff experience at the Battalion level or higher preferred.

3. APPLICATION PROCEDURES: ALL APPLICANTS will submit:

- A copy of this announcement
- FTNGD Checklist (dated 15 September 2026)

It is the Applicants responsibility to submit their completed packet to AGR Branch.

Applicants will forward their application to their full-time unit representative for required documents and endorsement. **In order to meet the submission deadline (Expiration date), allow ample time to obtain documents pertaining to your packet. Do not send the request to your unit on the expiration date as this will not meet the deadline. Any missing documentation requires a letter regarding the circumstances be enclosed in the application packet.

Submit packets as **ONE Adobe File** (*.pdf) (Portfolio format not accepted)

Use Subject Line as follows: Announcement Number, Title of Position, and Applicant's Name.

Application Name: Vacancy Number, Last Name, First Name (e.g., FTNGD-OS 26-133_Smith, Joe)

Email applications to: ng.ma.maarng.mbx.agr-jobs@army.mil

(Applications will be reviewed within 72 business hours of receipt, or NLT day after the Job closes)

ALLOW YOURSELF AMPLE TIME TO COMPLETE ALL OF THE ABOVE ACTIONS

4. DUTIES AND RESPONSIBILITIES:

- Responsible for the development, synchronization, and maintenance of all HRF OPLANs, CONPLANs, and supporting annexes.
- Report daily to the HRF J3 Operations Officer and Deputy Commander on the status of major collective training exercises, long-range planning efforts and regional coordination.
- Lead the military decision-making process (MDMP) and joint planning groups (JPG) to coordinate future operations and regional response frameworks.
- Updates and maintains key regional interagency and civil-military contact and distribution lists.
- Processes, files, and distributes all strategic plans, planning directives, and policy documents in support of future operations.
- Actively participates in various training events, joint exercise life cycle (JELC) planning events, and regional and national level conferences to enhance the readiness of the Region 1 HRF.
- Preparation and distribution of daily J5 planning updates, regional assessment reports, and briefings for leadership.
- Responsible for initiating J5 section opening/closing procedures during steady-state and activated operations.
- Serves as the primary planning liaison to FEMA Region 1, state Emergency Management Agencies (EMAs), and JFHQ-Domestic Operations (DOMS), when applicable.

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- Suggest and develop methods to improve HRF planning processes, interagency coordination, and Defense Support of Civil Authorities (DSCA) integration.
- Manages secure planning spaces and ensures all classified planning materials are handled and secured in accordance with security protocols.
- Establishes and maintains planning communications with higher, adjacent, and subordinate units using organic communications assets.
- Maintains the J5 Planning Battle Book, OPLAN templates, and standard operating procedures (SOPs); updates as required.
- Updates J5 planning procedures, policy references, and statutory legal authorities (State Active Duty vs. Title 32 vs. Title 10) as necessary.
- Maintains steady-state planning operations, regional situational awareness, and monitors emerging domestic hazards or disaster threats.
- All other duties as assigned

Please check <https://massnationalguard.org/available-positions-2/> for updates on job announcements.

NOTE: All required forms can be found at <https://massnationalguard.org/available-positions-2/>
<https://armyeitaas.sharepoint-mil.us/:f:/r/teams/AGRFTNGD-OSCareerOpportunities/Shared%20Documents/General?csf=1&web=1&e=ol9J8S>

MAARNG FTNGD APPLICATION CHECKLIST (dtd 15 September 2026)

Applicable to applications for FTNGD orders greater than 180 consecutive days, other than AGR

Applicant Name: _____ Bulletin # : _____
Applicant Email: _____ Unit of military assignment: _____
Applicant phone number: _____ Duty Location: _____
Is Service Member a Permanent Technician or Title 5 employee: Blank

Soldier's unit of military assignment must **verify** the below criteria and **initial** if accurate. If the Soldier does not meet any of the below, **explain** the circumstances on a continuation page.

- ☐ Will not attain or exceed 17 years of Active Federal Service as a result of this FTNGD tour.
- ☐ Will not exceed 1,095 cumulative days (3 years) on orders within the preceding 4 year window.
- ☐ Is not currently serving on FTNGD with a waiver to exceed 1,095 days or serving on AGR.
- ☐ Is not within 6 months of MRD/ETS on the report day of the tour, unless waived.

The following documents must be submitted with the FTNGD-OS bulletin:

<https://massnationalguard.org/available-positions-2/>

1. This **FTNGD Checklist**, complete, accurate, and signed.
2. **DA Form 1058**, completed by the Soldier and verified/signed by unit commander or AO.
3. **NGB Form 1058-1R**. Enclose GO Letter of Acknowledgment, if applicable, for service beyond 1,095 days.
4. **DA 5016** Retirement Accounting Statement Form
5. **MEDPROS IMR** with current PHA date, PULHES, and HIV with gender data redacted. (current within 2 years)
6. **ATIS** Waist to Height Ratio (WtHR) screenshot within the last six months of bulletin closure.
7. **ATIS last record AFT and CFT if applicable**, current within the last six months of bulletin closure. (redact gender)
8. **DAMPS Orders Query** to confirm cumulative service on FTNGD.
9. **Commander's FTNG approval memorandum**.
10. **TAG Acknowledgment form** (required for all Permanent Technician and Title 5 employees). Complete the Soldier and Supervisor sections and leave the TAG decision blank. AGR Branch will process the request if selected.
11. **Soldier Talent Profile**.
12. **BAH Statement** identifying any Family members receiving BAH. Per 37 USC §421, only one Service Member may receive BAH at the with dependents rate. Refer to Joint Travel Regulation for exceptions.
13. **Completed CORI request form with front/back copy of driver's license**.
14. **MANG Form PMO-1 20 May 2025 Final**
15. **Completed reference sheet (emails for each mandatory)**.

By signing below, the applicant acknowledges the following:

I understand that the position for which I am applying is **temporary in nature** and that it is against policy for anyone to offer or promise an extension to my orders or full-time employment as a result of this temporary tour. Furthermore, I understand that funding is not available for PCS or TDY travel, that **I must reside within commuting distance** of my assigned duty station and that **orders can be terminated IAW applicable guidance and policy**.

Applicant: _____
(Name) (Signature and Date)

Reviewed by:

Unit Representative: _____